

## AHEC Meeting Minutes

Date: Tuesday, August 04, 2020, 8:00pm @Zoom

### Attendees:

Adam  
Katie  
Allison  
Amanda  
Andrew  
Haosheng  
Kruthika

Presided by : Amanda

Minutes: Arun

- [Update] – Contact Tracing
  - Beacons installed
  - Bringing in participants still being discussed
- [Update] – Adam
  - 3-bedroom suite situation to be addressed today
- [Update] – Internal lottery
  - Keep track of demand for internal lottery
  - Get info from housing on when it is safe to run internal lottery
  - As of now, inform David that will check in during October
- [Update] – Covid Pass
  - Residence hall policies will begin in mid-august
  - Adam to seek clarification on doubts raised such as education module, daily attestation in the event of not leaving residence etc.
- [Update] – Orientation and Ashdown
  - Meeting on August 10 to decide on the events
  - Adam to work on getting the video
  - Events committee working on new events for end of August
  - HoH and AHEC to conduct virtual orientation for residents in smaller groups (logistics to be worked out)
  - Brainstorm on how to better introduce AHEC to residents and address questions on policies etc. during virtual events being planned (maybe one AHEC member attends each event)
  - Potentially open the AHEC meetings to residents in September
- [Update] – Website
  - Discussions on structure over the weekend
  - Haosheng waiting on Mohit to implement codes for the website
- [Update] – 3AM
  - July 3AM to be sent out the end of the week
  - August 3AM (Orientation newsletter) to be worked on from next week
- [Update] – Composting
  - Adam hasn't heard back from Denis on the suggestion for implementation of composting which might mean negative
  - Amanda to enquire about composting since currently only implemented for kitchens which are accessed by 3-bedroom residents. Need alternate policy for other residents

- [Update] – Compliance email
  - New person per graduate dorm to ensure compliance with policies
  - Want this person to be incorporated into the Ashdown team and act as a positive change
  - Check the e-mail regarding the same by Monday
- [Update] – Sustainability officer
  - John is interested in serving remotely and has been put in touch with Weiyue
  - Possibly get info from all officers on how they will be serving during the semester
- [Update] – New name tags
  - Role of AHEC
  - Check with Madeleine on getting new name tags
  - Enquire about current roster
- [Update] – Ashdown Logo
  - Check with MIT policy on changing logo
  - Check back with old AHEC to see current situation on logo change (eg. Older competitions etc. for logo change)
- [Update] – AHEC closet
  - Currently key access
  - Check with Denise on whether it can be changed to card access and who can get access
- [Update] – Officer poster
  - Normally officer poster is updated in August
  - Could ask officers to send in their own pictures this time around
- [Update] – Paper shredder
  - Ask Denise about the current shredder and if it can be accessed beyond the cluster

Meeting adjourned