

## AHEC Meeting Minutes

Date: Tuesday, June 23, 2020, 8:00pm @Zoom

### Attendees:

Adam  
Katie  
Deirdre  
Allison  
Amanda  
Andrew  
Haosheng  
Kruthika

### Minutes: Arun

- [Update] – Mask distribution email
  - Finalized e-mail for distribution to Ashdown community regarding mask policies
  - Masks to be given out soon
- [Update] – Reporting from outside meetings
  - Contact tracing report given by Amanda
  - Resident volunteers to be recruited to set up tracing beacons in public locations at Ashdown
  - Kits to be assembled with appropriate social distancing and other precautions
- [Update] – Anti-racism events
  - Kruthika reached out to some committees to seek out interest in organizing events and will try to reach out to more people who might be interested
  - Ideas to be thought out on increasing officer accountability in these times
- [Update] – Adam's update
  - Number of residents who have returned : around 15 per week
  - Front desk to be requested to wear masks when coming in contact with residents
  - Guest policy still a work in progress
  - Common kitchen policy being discussed with housing considering the increasing returning residents
  - Laundry room policy discussed and decided to not be an urgent issue of concern
- [Update] – Hygiene posters from publicity
  - Poster finalized from publicity
  - Need a couple of minor modifications (text modification and google form link) before sending out
- [Update] – Communications team meeting
  - Meeting tomorrow to go over on what to do regarding the 3AM during the lockdown period
- [Update] – Leadership event organized for AHEC
  - A virtual event instead of the retreat soon
- [Update] – Collaboration with MITAC
  - MIT Activities centre open to collaboration with Ashdown
  - Allison to reach out to committees and let them know this is an option which can drive ideas for some events

- [Update] – Website
  - Allison reported on modifications she has made to the website
  - Reached out to HCA for the transportation around MIT part of the website which will be modified as things materialize
  - Haosheng to sort out issues with staple lottery allocation with James and Mohit
- [Update] – E-mail manager
  - Month of July e-mailing list approval allocations discussed
- [Update] – Outer gates to Ashdown close to Sydpac not closing
  - Amanda to report the issue to Denise

Meeting adjourned