

AHEC Meeting Minutes

Date: Wednesday, MAy 6, 2020, 8:30 pm @ [Zoom](#)

Attendees

Haosheng
Peng Qian
Amanda
Kruthika
Katie
Adam
Andrew
Allison
Alex

Minutes: Sandro

- Officer hiring check-in
 - Got two more applications.
 - Haosheng will be coordinating Zoom sessions with the committees.
 - New AHEC handling the interviews, no assistance required from old AHEC.
 - Haosheng checking on the deadline for officer hiring with Naomi.
- Mask designing
 - Custom Ink only has one type of mask.
 - Andrew will check if Google Forms can handle image submission.
 - Andrew will send out request for design submissions asap.
- New AHEC name:
 - A3HK (spelled A³HK with a superscript when possible).
- Officer transition

- Haosheng will send out a poll to new officers in the last week of May.
- Assigning committees
 - Alison is overseeing HCA
 - Amanda orientation
 - Kruthika GCM
 - Haosheng sustainability
 - Andrew activities
- Emails to AHEC
 - AHEC members will rotate in alphabetical order replying to emails sent to AHEC.
- Garden
 - Katie: probably not going to work right now given tools are shared, space is shared, etc.
- Officer of the Month
 - Haosheng will email committee leads asking for nominations.
- AHEC-SPEC meeting
 - Scheduled for May 9 at 5:30 pm.
- Suggestion Box
 - Only a complaint about the lottery.
- Re-opening AHEC meetings
 - Adam: disagree that it should open now, or at least not until we figure out “what’s going on.” Need to have a more controlled forum right now to work on policy.
 - Put on the agenda for next week for continued discussion.
- Zipcar
 - Let Deirdre know who the new Zipcar drivers are. Ashdown pays for each Zipcar driver on the account. Deadline is beginning of June.
 - Idea: take everyone off, then add new people in. Deirdre will do this.
- Vacuum
 - Adam: there’s no good solution, talk about this when people are back.
 - Idea: put a sign on shared items, like vacuum, stating that you should clean it before and after use.

Meeting adjourned at 9:45 pm